



COVID-19 Preparedness and Response Plan

Date Implemented: May 19, 2020

COVID-19 Preparedness and Response Plan

In order to respond to the public health crisis of COVID-19 and to comply with relevant state and local orders related to COVID-19, the Grand Ledge Chamber of Commerce has prepared the following COVID-19 Preparedness and Response Plan. This Plan may be updated as this situation evolves or as state or local orders related to COVID-19 are issued or amended.

The safety and security of our event committees, volunteers, vendors, and attendees is of our utmost priority. To conduct outdoor events, state and local guidelines of safety measures must be followed.

SAFETY MEASURES

- During the COVID-19 pandemic, we will require that anyone attending an event self-assess for COVID-19 symptoms prior to leaving their home. The Centers for Disease Control and Prevention has published the following wide range of symptoms: fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat and new loss of taste or smell.
- Anyone who has symptoms (i.e., fever, cough, or shortness of breath) should stay home. Seek medical attention for trouble breathing, persistent pain or pressure in the chest, new confusion or inability to arouse and bluish lips or face.

Personal Protective Equipment

Anyone who can tolerate it, we recommend wearing a face mask that covers your nose and mouth.

Social Distancing

It is critical that at all events, social distancing of 6 feet away from anyone else is followed. Family members from the same household may sit or walk closer to each other. Otherwise, all vendors, attendees, committee members shall keep a 6-foot distance from

one another at all times.

Hygiene

Please keep your hands clean. Wash and dry your hands frequently. During chamber events, hand sanitizer will be provided in certain locations. It is the responsibility of anyone attending an event to use proper hygiene and adhere to the CDC guidelines of washing their hands.

Information related to specific events:

Based on information from the Michigan Farmers Market Association, the *Market on the Grand* must adhere to the following guidelines:

- Set up vendors 6 feet apart
- Suspend all product sampling
- Mark the ground around booths with traffic cones to instruct customers to distance themselves at least 6 feet apart
- Restrict customers from eating food on-site
- Have vendors set up in a way that minimizes/eliminates a customer's ability to touch the products.
- Provide sanitizer at vendor booths or a set location at market
- Recommend that vendors use disposable gloves appropriately as an additional tool, but remember that gloves do not replace the need to wash hands and practice good hand hygiene.
- All vendors who are able to medically tolerate wearing a mask to wear a mask or face covering.
- Regularly clean and disinfect frequently touched surfaces, like point-of-sale devices
- Communicate and reinforce best practices for washing hands and covering coughs and sneezes.
- Place visible signage throughout the market with CDC-recommended safety and behavior guidelines.

Based on information from local and state guidelines, *Music in the Park* attendees and volunteers must:

- Sit 6 feet away from each other
- When tolerated, wear a face mask

- All vendors must set up 6 feet apart
- Provide hand sanitizer at all events
- Regularly clean and disinfect frequently touched surfaces
- Communicate and reinforce best practices for washing hands and covering coughs and sneezes.
- Place visible signage throughout the event arena with CDC-recommended safety and behavior guidelines.

Based on information from local and state guidelines, *Movies in the Ballfield* attendees and volunteers must:

- Sit 6 feet away from each other
- When tolerated, where a face mask
- Provide hand sanitizer at all events
- Regularly clean and disinfect frequently touched surfaces
- Communicate and reinforce best practices for washing hands and covering coughs and sneezes.
- Place visible signage throughout the event arena with CDC-recommended safety and behavior guidelines.

Plans for other 2020 Events will be determined at a later date.

Any person choosing to attend an event, takes a personal and social responsibility to follow the rules and guidelines set forth. It is not the Grand Ledge Chamber of Commerce role to enforce that each attendee adheres to the rules, however, at any time an event can be stopped, ended or shut down until further notice at the discretion of the chamber.

RESOURCES

Governor Whitmer's Executive Order 2020-59:

https://www.michigan.gov/whitmer/0,9309,7-387-90499_90705-526894--,00.html

CDC Guidance:

<https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

CDC Handwashing Fact Sheet:

<https://www.cdc.gov/handwashing/pdf/hand-sanitizer-factsheet.pdf>

CDC Fact Sheet and Poster on Preventing the Spread of Germs:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention-H.pdf>

CDC Fact Sheet on What to Do if You Are Sick:

<https://www.cdc.gov/coronavirus/2019-ncov/downloads/sick-with-2019-nCoV-fact-sheet.pdf>